



### **Christ the King - overview of CEIAG activities 2017-2018**

The aim of CEIAG programme is to raise our student's aspirations, broaden their horizons, challenge stereotypes and empower them to make well informed realistic decisions at all key transition points in learning and work.

#### **Career Guidance**

There is a planned programme of curriculum activities and learning experiences. The purpose is to help young people develop the knowledge and skills they need to make successful choices, manage transitions in learning and move into work. The main aims of the programme are:

- Self-development  
To enable young people to understand themselves and the influences on them, build a track record of their experiences and achievements and develop their capabilities.
- Career exploration  
Enable young people to identify, investigate and evaluate opportunities in learning and work.
- Career management  
Support young people to make and adjust plans to manage career choices, changes and transitions.
- Employer Engagement  
Inspire young people to progress in learning and work through engagement with the local business community

Christ the King has strong links with outside agencies including colleges, universities, training providers and local businesses which contribute to:

- Raising aspirations and increasing motivation – helping young people to identify educational and occupational goals
- Demonstrating the relevance of the knowledge and the skills learnt in subjects to future opportunities in learning and work
- Developing skills for effective learning – reviewing achievements, setting targets, planning and taking action
- Demonstrating the links between living, learning and earning
- Improving literacy – developing information and communication skills
- Developing student's employability skills.

**School has a fully qualified Career Guidance Adviser who provides support for the students and school with the provision of:**

- Impartial IAG about careers/education/employment/training/LMI

- Face to face individual Guidance interviews for students in Years 9, 10 and 11
- One to one support/guidance interview to assist in the production of action plans and to support students to achieve their goals
- Recording of Action Plans/meetings onto SIMS/ Staff Shared area
- Group guidance sessions via tutorial
- Lunchtime advice clinics
- Internal workshops
- Educational visits.
- Annual Career/IAG events

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<b>Year</b>	<b>Autumn Term 1</b>	<b>Autumn Term 2</b>	<b>Spring Term 1</b>	<b>Spring Term 2</b>	<b>Summer Term 1</b>	<b>Summer Term 2</b>
<b>11</b>	<p>Guidance Centre – activities via rota information/LMI/ research techniques</p> <p>College assembly and Presentations</p> <p>Guidance one to one Interviews</p> <p>Personal Statement revisited to finalise via English and GC.</p>	<p>College Applications</p> <p>Apprenticeship assembly – Lancashire Forum</p> <p>Apprenticeship applications for certain companies</p> <p>Guidance Centre visits</p> <p>College advice clinics.</p> <p>Guidance one to one Interviews</p> <p>IPAD research activity and use of PLOTR on line career tool</p> <p>Careers Fair period 5 &amp; 6 ELD on 13<sup>th</sup> November 2017</p> <p>Independent research – post 16 options</p>	<p>Mock Results Day/ College mock interviews.</p> <p>Interview tips</p> <p>Apprenticeship applications/ test prep/interview prep.</p> <p>College Interviews</p> <p>Guidance Centre visits</p> <p>JOB CLUB for Year 11 at lunchtimes</p> <p>Research techniques</p> <p>Letters of application for WBL route.</p> <p>CEIAG Coordinator/Adviser in attendance at parents evening</p>	<p>Guidance Centre visits</p> <p>Letters of application for WBL route.</p>	<p>Guidance Centre – letters of application for WBL route.</p>	<p>University Summer School residential</p>

10		<p>IPAD research activity and use of PLOTR on line career tool. Career Fair period 5 &amp; 6 ELD on 13<sup>th</sup> November 2017</p>	<p>Year 10 CV workshops/ production with local Business'</p> <p>Employer engagement</p> <p>Workshops on LMI/ Interview tips and assessment interviews</p> <p>Mock Interviews with local Business'. Employability skills</p> <p>Guidance Centre rota</p> <p>Work Exp prep/work experience.</p> <p>Guidance Interviews</p> <p>CEIAG Coordinator in attendance at parents evening</p> <p>University of Cumbria assembly - Junior University applications/personal statements begin.</p>	<p>Guidance Centre tutorial visits</p> <p>1-1 Guidance meetings</p> <p>Guidance one to one Interviews begin for targeted students</p> <p>Employer engagement – Civil Service schools 6 week project.</p> <p>Input from lincs forum re WBL - apprenticeships</p>	<p>One to one Guidance Interviews</p>	<p>College Taster Days</p> <p>University Summer School residential</p> <p>Guidance one to one Interviews continue</p>
9			<p>Guidance Centre visits, sessions on Bias/Impartiality/ research Prospectus use</p>	<p>Careers work continues in PSHE. Guidance Centre drop in.</p> <p>Guidance Centre rota</p>	<p>Targeted Intervention with group of Year 9 – ACCO to identify</p> <p>UCLAN workshops</p>	

				<p>Options presentations</p> <p>One to one guidance meetings re options with all year 9 and parents at Home Consultation day.</p> <p>Guidance Centre Options prep ELD 22<sup>nd</sup> February 2018 – Independent job study research LMI workshops and employer workshops</p> <p>Employer engagement on ELD workshop.</p> <p>Year 9 visit to UCLAN with SM languages dept</p>		
8		Barclays Skills for life workshops on the ELD ? TBC		Intro to the Guidance Centre - activity	Guidance Centre Real Game ELD	Guidance centre challenging stereotypes activity
7		Hopes and Dreams activity on the ELD (RE/ENG)				Intro to guidance centre/ websites/software

The Guidance Centre is open each day during registration/lunchtime for students to drop in and use for research etc. On occasions there may be planned activities on, students to check briefing notices.