



April 2016

Dear Parents / Carers

As you are aware the time for Year 11 examinations is approaching very quickly. I am writing to remind you of the programme for Year 11 students between now and the end of the examination period. You should have already received a timetable of examinations which I hope you will find useful, a copy of which is available on the school website.

All Year 11 students will be in school as normal until the beginning of the half term holiday on Friday 27th May. During this time they will either be following their normal timetable or sitting examinations. Special revision sessions have been scheduled for students on the day of each examination. These will take place at 8am for morning examinations or during Period 4 for afternoon examinations. These sessions are included on the enclosed revision programme and all students are expected to attend. Again, a copy is on the school website.

After half term students will no longer follow their normal timetable. They will either be in school sitting examinations or attending the special revision sessions outlined on the revision programme. I must stress the importance of attending these sessions; experience tells us that in the past students have found them invaluable as final preparation for their examinations. At other times students will be at home following their own individual study programmes. I will be happy to provide a quiet working environment with internet access for any student who wishes to continue their studies in school. Please let me know if I can help in this way.

It is very important that all students attend their examinations promptly. In general morning examinations will begin at 9am (following on from the Revision Session) and afternoon examinations at 1.20pm. **However, as there are some examples when times are different to this it is imperative that all students refer to their own individual timetable which you have already received. Students should arrive 15 minutes before the start of examinations** in full school uniform and with the correct equipment for the examination. Mobile phones are not to be taken into any examination.

Please encourage your child to continue to attend all Study Support sessions and to work hard as they prepare for their final examinations. I would like to thank you for the support you have given to the school during your child's time here and I wish them every success both in their examinations and in the future.

Yours sincerely

Headteacher



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