



## INFORMATION AND COMMUNICATION TECHNOLOGY DEPARTMENT

### Home Learning Policy

#### Rationale:

The policy is written in line with the whole school policy. It has been written to provide students with meaningful homework with the purpose of either consolidation or preparation for the next theme. This policy is part of our general commitment to the learning needs of students.

#### Home Learning:

At Key Stage 3, an ELT booklet is given to the students, this booklet lasts for a term and they have 2 ELT booklets to complete during the academic year. The ELT booklets are distributed as follows:

Year 7 – ELTs are given in term 1 and term 4.

Year 8 – ELTs are given in term 2 and term 5.

Year 9 – ELTs are given in term 3 and term 6.

At Key Stage 4 the majority of homework is set to complete and enhance the coursework that the students are working on in class for their OCR Nationals, occasionally it will be work that supplement their classwork with practical, non-computer tasks. The deadline is usually one week from the date that the homework is given, or at least over a weekend. If a student fails to meet the deadline the following procedure should be followed:

Achievement Co-ordinator should be informed after the second time.

Year 7: Three chances given before a letter is sent home.

All other years: Two chances given before a letter is sent home.

All missed homework is recorded on the marking spreadsheets of the respective teacher.

Homework is checked and marked either by the teacher or by peer assessment and areas of weakness identified and addressed.

#### Policy Review:

- The Home Learning Policy will be an agenda item on the Departmental Meeting.
- The Policy will be reviewed annually.